



# Equine Extravaganza

## 2011 Contract for Booth Space

November 4-6, 2011  
The Meadow Event Park  
13111 Dawn Boulevard, Doswell, VA 23047

### Company Name \_\_\_\_\_

(As you want to be listed in the program and on signage)

Select:  New Exhibitor -or-  Returning Exhibitor (if returning, also select):  Same Space -or-  Request Space Change

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Company Website: www. \_\_\_\_\_

Email: \_\_\_\_\_

Products or Services: **All exhibitors must complete and return the Product and Services Detail Form**

Number of Hours Needed for Setup: \_\_\_\_\_

### Booth Space and Stall Rental

Farm Bureau Center			Totals	Booth Location		Space Requested
1 (10' x 10') Booth	_____ X	\$695.00	\$	<b>Check One:</b> <input type="checkbox"/> Farm Bureau Center <input type="checkbox"/> Farm Bureau Annex <input type="checkbox"/> Breed and Stallion Annex <input type="checkbox"/> Festival Loop <input type="checkbox"/> Southern States Legends Stable  <b>Outside Space</b> prices are for space only. Exhibitors must provide their own tent & amenities.  <b>Non-Profit:</b> 501(c)(3), breed or horse sport association, organization, club, school, rescue, or other charitable entity.  <b>Number of Exhibitor Badges per Space:</b> Please refer to Exhibitor Sign and Badge Form for badge allotment per space.	<b>In Order of Preference:</b>  1st _____  2nd _____  3rd _____  Every attempt will be made to assign your first booth space preference; or we will assign the next best available space.  <b>Returning Exhibitors:</b> To reserve your previous booth location or choose a new location please be sure your deposit and contract are received by February 25, 2011.  <b>Late Fee</b> All payments submitted after July 1 <sup>st</sup> are subject to a 10% late fee.	
2-4 (10' x 10') Booths	_____ X	\$675.00	\$			
5 or More (10' x 10') Booths	_____ X	\$625.00	\$			
1 (10' x 10') Non-Profit	_____ X	\$595.00	\$			
Bulk Space (1000 sq. ft. minimum)	_____ sq. ft. X	\$2.75	\$			
Farm Bureau Annex						
1 (10'x10') Booth, Farm Bureau Annex	_____ X	\$500.00	\$			
Virginia's Finest Food Tent	_____ X	\$300.00	\$			
Breed And Stallion Pavilion						
Breed Booth and Stall, Plus Overnight Stall	_____ X	\$450.00	\$			
Additional Breed Stall(s), Plus Overnight Stall	_____ X	\$250.00	\$			
Stallion Booth and Stall	_____ X	\$550.00	\$			
Additional Stallion Stall(s)	_____ X	\$350.00	\$			
Extra Stall in Barn, Clinic Stall or Tack Stall	_____ X	\$175.00	\$			
Festival Loop (Outside Space)						
Non-Profit 10' x 10' Space	_____ X	\$275.00	\$			
Bulk Space	_____ sq. ft. X	\$2.00	\$			
<b>Sponsorship (From addendum)</b>			\$			
<b>Vendors who sell products: \$30.00 Caroline County License Fee</b>			\$ 30.00			
<b>Add \$75.00 Per Corner Space</b>			\$			
<b>Add \$75.00 Per Premium Space</b>			\$			
<b>_____ Number of Additional Program Listings at \$75.00 Each</b>			\$			
<b>_____ Number of Additional Program Categories at \$25.00 Each</b>			\$			
<b>_____ Number of Extra Badges at \$15.00 Each</b>			\$			
<b>10% LATE FEE FOR PAYMENTS RECEIVED AFTER JULY 31, 2011</b>			\$			
<b>TOTAL DUE</b>			\$			
<b>Deposit (50% Due with Contract)</b>			\$			
<b>Balance (Due by July 1, 2011)</b>			\$			

**PAYMENT:** A non-refundable 50% deposit is due with contract. The remaining 50% balance is due by July 1, 2011. Contracts submitted after July 1, 2011, require payment in full with the contract and are subject to a 10% late fee. Space is not confirmed until Equine Extravaganza receives completed contract & check. **Balances paid after July 31st will be charged a 10% late fee. Exhibitor forfeits space without refund if balance isn't paid in full by Sept. 1, 2011.**

**CERTIFICATE OF INSURANCE:** Must name Equine Extravaganza, Moonlark Inc. and The Meadow Event Park named as additional insured and must be submitted 60 days prior to event, with a late charge of \$30.00 for certificates received less than 30 days before the event.

**MAIL CONTRACTS:** Mail two signed original contracts with check to Equine Extravaganza, 640 Owl Court, Arnold, MD 21012, 410-349-9333

**ACCEPTANCE AND AGREEMENT:** By signing this Contract for Booth Space, the person signing expressly represents and warrants Equine Extravaganza that he/she is authorized by the exhibitor to bind it to the Terms and Conditions of this Contract and the 2011 Rules and Regulations of the Equine Extravaganza. The signer of this Contract understands and agrees that he/she is personally bound and liable pursuant to the Terms and Conditions hereof in the event that such authority to bind the exhibitor does not exist.

**METHOD OF PAYMENT:** Enclosed is Check No. \_\_\_\_\_ in the amount of \$ \_\_\_\_\_. All Contracts received after July 1, 2011 must be accompanied by payment in full. **Make checks payable to: Equine Extravaganza**

I have read and agree to the Terms & Conditions and Rules and Regulations of this contract.

**Mail to 2 signed contracts to :**  
Equine Extravaganza  
640 Owl Court  
Arnold, MD 21012

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

### For Office Use Only: Acceptance of Contract by Equine Extravaganza

Sales Associate: _____ Assigned Space: _____ Date: _____ Total Fee: _____	Payment Tracking			
	Date	Check #	Amount	Balance Due
			\$	
			\$	
		Total	\$	